

# Board of Directors Meeting Coach Homes V

## MINUTES 10/20/22

1. Call to Order: The meeting was called to order at 6pm.
2. Proof of Notice: Proof of notice was provided in accordance with FL ST 718 and association's governing documents.
3. Determination of a quorum: A quorum was established with the following board members present; Bill Moritz, Paul Plunkett, and Carol Bjorklund.
4. Approval of previous minutes from 6/22/22 **MOTION** made by Carol, seconded by Paul to approve as presented. MOTION passed unanimously.
5. Owner Comments or Questions
  - Thank you to the Board to resolve issues.
6. Officer's Reports
  - Presidents Report:
    - i. Bill reviewed completed projects: Exterior Painting, Landscaping enhancements, paver driveway project (pending).
    - ii. Mulch is planned for second week in November. This schedule may be pushed back due to the hurricane.
  - Treasures Report: Carol reported from the September 30, 2022, financial statements.
7. Sunstate Management Report (Nicole)
  - **Open items:** scheduling roof repairs, soffit, gutter, and mailbox repair at 6923 #102, Painting touch up at stucco repair (colors have been confirmed), and at recent waterproof repair, Light bulb check next week. FEMA re-mapping, under review at the local level.
  - **Completed items:** Stucco repair, water proofing, repair light fixtures, repaired mailboxes (replaced one), Cleaned gutters.
  - **Pending projects:** Paving cleaning, sanding, and sealing. Estimating 3 more days, weather pending.
  - **Need approval:** Christmas palms installation (to replace the Geiger trees). Mighty Mowers price not to exceed \$3,500. **MOTION** made by Paul, seconded by Carol to approve Mighty Mowers not to \$3,500 for plants and installation. MOTION passed unanimously.
  - **Reminder:** Please report any damage to [nicole@sunstatemanagement.com](mailto:nicole@sunstatemanagement.com)
  - **Need to confirm** who will replace palm tree. Scott of Artistree is behind schedule. Interior plants replacement plan was previously planned. This may need to re-evaluate based on hurricane damage. Nicole will again follow up with Scott.
  - **2023 Budget Planning is underway:** previous year surplus will be used to offset some of the 2023 expenses. The budget meeting will be held on 11/17.
8. Next meeting date: Thursday, November 17<sup>th</sup> at 6pm.
9. Adjournment: With no further business to discuss, the meeting adjourned at 6:30pm.